**Wednesday, December 18th, 2024 6:00pm**

**(\*Please silence cell phones\*)**

**PRESENT: Councilors:** Shannon Hoehna, Mike Dowd, Greg Phillips. **Mayor** Duane Thul

**ABSENT:** NONE

1. **CALL TO ORDER at** 5:50 pm

**1a) Pledge of Allegiance**

**1b) Welcome & Rules**

**1c) Council Minutes:** Councilor Dowd motions to approve minutes, second. All in favor, none opposed.

**2) CITIZEN SUGGESTIONS & COMMENTS- Each individual will be given 3 minutes:**

**2a)** Councilor Hoehna asks about water bills and shut off notices. Council decides to begin sending out notices for past due bills again and Sierra contacting the City Attorney on legalities of water shut offs for families.

**3) Correspondence:**

**4) New Business:**

 **4a) Discuss empty council seat:** Council decides to advertise empty council seat by posting it locally and online. Sierra and Councilor Dowd are going to talk to city attorney about best process, questions we can/can’t ask, and scoring criteria.

 **4b) Discuss UB2/Vision Cloud Server Transfer:** Sierra explains why the city needed to do the cloud update, what the cloud server entails and information about Utility Billing 2. Councilor Dowd motions to accept Vision contract of $2,880.00 yearly fee and one-time fee of $11,379.00, Councilor Phillips second. All in favor, none opposed.

 **4c) Code Enforcement/Dog Catcher pay and duties:** Mayor Thul informs council that he and city hall staff will be checking to see if Dog Catcher Contract needs updated. If so, it will be updated by city attorney and then brought before council to approve/deny.

**5) Action Items:**

 **5a) Approve survey for Library Property:** Council decides it is not their responsibility to survey this property.

 **5b) Approve Property Survey and Appraisal:** Council decides to remove from further agendas because it will no longer be necessary.

**5c) Approve purchase of flooring at the New Shop:** Councilor Phillips motions to approve purchase of new flooring for city shop. Councilor Dowd second. All in favor, none opposed.

**5d) Annual Holiday gift cards for employees:** Councilor Phillips motions to approve employee gift cards. Councilor Dowd second. All in favor, none opposed.

**5e) Annual Giving Tree Donation:** Councilor Phillips motions to donate $600.00 to annual giving tree. Councilor Hoehna second. All in favor, none opposed.

**5f) Approve minutes from Special Council Meeting 11/14:** Minutes approved at beginning of meeting.

**5g) Discuss Utility Bill rates:** Mayor Thul explains to Council why it is necessary to continue raising Utility Rates recurrently, i.e. qualifying for grants and loans. Mayor Thul motions to increase the water rate by $5.00 beginning January 1st, 2025. Councilor Dowd second. All in favor, none opposed.

**5h) Make resolution to move funds:** Mayor Thul explains that funds don’t need to be moved, council just needs to approve spending of Admin Contingency fund 9500. Councilor Dowd second. All in favor, none opposed.

**6) Old Business:**

**7) Approval of monthly Bills and Financials:**  Councilor Phillips motions to pay the bills, Mayor Thul second. All in favor, none opposed.

**8) Adjournment:** 7:07 pm