**Wednesday, December 18th, 2024 6:00pm**

**(\*Please silence cell phones\*)**

**PRESENT: Councilors:** Bill Boyd, Greg Phillips, and Darla Joy. **Mayor** Mike Dowd

**ABSENT:** NONE

1. **CALL TO ORDER at** 6:00 pm

**1) CALL TO ORDER**

**1a) Pledge of Allegiance**

**1b) Welcome & Rules:** Outgoing Mayor Thul welcomes everyone and thanks all who ran for council/mayor and those who were elected. Mayor Thul then announces that City Recorder will swear in new Mayor and Councilors

**1b) Swear in new Mayor/Councilors:** Incoming Mayor Dowd and councilors Joy and Boyd recite the Oath of Office.

**1c) Council Minutes:** Councilor Phillips motions to approve minutes from December 18th, 2024. Councilor Joy second. All in favor, none opposed.

1. **CITIZEN SUGGESTIONS & COMMENTS- Each individual will be given 3 minutes:** Mayor Dowd informs council that Councilor Joy will be Liaison for WCDC.

**3) Correspondence:** Mayor Dowd tells councilors and community of Department of Forestry Letter informing the City of their fire danger hazard zones and what to do to prevent fires on properties. Mayor Dowd also informs the public and councilors that a copy of the letter will be at the City Hall for anyone to come read/review.

**4) New Business:**

**4a) Run Oregon 2025 Event Plan:** Shannon Hoehna presents her plan for Run Oregon 2025. Councilor Phillips motions to approve the event plan. Councilor Boyd second. All in favor, none opposed.

**5) Action Items:**

**5a) Hire for City Recorder Permanent Position:** Councilor Joy motions to approve hiring Sierra Salvey for permanent City Recorder position. Councilor Phillips second. All in favor, none opposed.

**5b) Update date and fee amounts on Fee Schedule for 2025-2026:** Councilor Boyd motions to approve the new Fee Schedule, as amended, for 2025-2026. Councilor Joy second. All in favor, none opposed.

**5c) Accept Historic Landmark Commission Applications:** Councilor Joy motions to approve the five applicants for the Historic Landmark Commission. Councilor Boyd second. All in favor, none opposed.

**6) Old Business Items:**

**6a) WCDC Funds:** It has already been approved for WCDC to use the funds they earn for projects related to WCDC. City Recorder will speak with auditors about rolling left over earned funds from fiscal year to fiscal year. City Recorder will update council and WCDC about the results of the conversation/decision from auditor.

**6b) Review and Discuss Council Staff Report: “Interim Councilor Appointment Process”:** Councilor Phillips motions to approve the Interim Councilor Appointment Process, application, and interview questions, contingent on City Attorney’s approval. Councilor Boyd second. All in favor, none opposed.

**6c) Approve purchase of Street Sweeper Idler Gear:** Councilor Phillips motions to buy the needed part for street sweeper. Councilor Joy second. All in favor, none opposed.

**7) Approve bills and financials:** Councilor Phillips motions to pay the bills. Councilor Boyd second. All in favor, none opposed.

 **8) Adjournment:** 6:28 pm