**Thursday, October 24TH, 2024 6:00pm**

**(\*Please silence cell phones\*)**

**PRESENT: Councilors:** Shannon Hoehna, Jennifer Lantz, Mike Dowd, Greg Phillips (via phone call). **Mayor** Duane Thul

**ABSENT:** NONE

1. **CALL TO ORDER at** 5:00 pm

**1a) Pledge of Allegiance**

**1b) Welcome & Rules** Mayor Thul announces who is present and that Councilor Phillips is present via telephone call.

**1c) Council Minutes:**

**2) CITIZEN SUGGESTIONS & COMMENTS- Each individual will be given 3 minutes:**

**3) Correspondence:**

**4) Old Business Items:**

**5) New Business Items:**

**6) Action Items:**  Mayor Thul informs council that we desperately need an admin for our Bank of Eastern Oregon account. He tells council he would like to appoint Sierra, the new City Recorder, as the admin. Councilor Hoehna expresses confusion about not allowing bank access to Sierra until she becomes a permanent employee, per previous minutes, and why we are reopening the topic. Duane clarifies that we are not wanting a card for Sierra but that we need to make someone an account admin for Bank of Eastern Oregon. Councilor Phillips offers to be account admin. Councilor Lantz moves to make Councilor Phillips admin of the city Bank of Eastern Oregon checking and savings accounts. Councilor Hoehna second. All in favor, none opposed. Councilor Lantz also motions that only three credit cards are to be issued, in the names of Heather Culley, Scott Carlson and Scott Spendlove, (no card for city recorder, yet) in the amount of $7,500.00 each totaling $22,500. Councilor Hoehna second. All in favor, none opposed.

**7) Approval of monthly Bills and Financials:**

**8) Adjournment:** 5:20 PM