**Wednesday, November 13, 2024**

**MEETING CALLED TO ORDER**

**By Council President Thul @ 6:01PM Present:** Council President Duane Thul. Councilors: Greg Phillips, Shannon Hoehna, Mike Dowd. City Recorder Sierra Salvey

**Location:** Weston-Athena Memorial Hall, 210 East Main Street, Weston, OR

**1a) Pledge of Allegiance was recited.**

**1b) Council President welcomed everyone.**

**1c) Approve Minutes for:** (Special Meeting) September 4th, 2024; Council Meeting October 24th, 2024 and October 30th, 2024. Councilor Phillips motioned, Councilor Dowd second to approve the council minutes. All in favor, none opposed.

**2) Citizen Suggestions:** Dave Laufer, President of WCDC, invites city council, public works, librarian and their families to their annual Thanksgiving dinner.

**4) New Business:**

**3a) City phone for Mayor:**

Councilor Phillips moves that council purchase a city phone for the Mayor of Weston. Councilor Hoehna second. All in favor, none opposed.

**3b) Approve Library Contract:**

Mayor Thul moves that council approve Library Contract. Councilor Phillips second. All in favor, none opposed.

**5) Action Items:**

**5a) Approve Library Contract:**

Mayor Thul moves that council approve Library Contract. Councilor Phillips second. All in favor, none opposed.

**6) Old Business Items:**

**6a) Bank of Eastern Oregon(BEO): Credit Cards, Admin, Check Signers, Remove previous signers (Advice from city representative for BEO Athena, OR):**

Councilor Dowd makes a motion to remove Jennifer Lantz and Breann Baleztena as signers on the BEO and to close any cards issued to Breann Baleztena. In doing this, Councilor Dowd also moves that we appoint Michael Dowd as a signer on bank accounts at BEO. Councilor Dowd also moves that we appoint Greg Phillips as the online banking administrator, the administrator must be a signer on the account. The administrator will have the ability to set up sub users with different authorities. Any sub users that have the authority to do online bill pay must also be a signer on the account. Councilor Dowd also moves that we appoint Greg Phillips as the Visa Card administrator through BEO, giving him the authority to call and close a card and reissue to a new employee or revoke cards.

Councilor Dowd moves that council approves application for credit cards through BEO in the amount of $30,000.00 total. We are requesting the cards be issued as follows: (4) four cards, each with a limit of $7,500.00, (1) for Scott Carlson, (1) for Scott Spendlove, (1) for Heather Culley and (1) that will remain unissued at this time for the City Recorder. A letter will be sent to the bank when council is ready for that fourth card to be issued.

Councilor Phillips second.

*Amended Motion: Councilor Dowd amends previous motion by including that Sierra Salvey, City Recorder, as a sub user is also approved as a signer on the account. Additionally, fourth card, for City Recorder, will not be issued until approval from council and a letter sent to the bank. Mayor Thul second. Those in favor: Mayor Thul, Councilor Dowd, Councilor Phillips. Those opposed: Councilor Hoehna.*

**6b) City Recorder Training:**

Mayor Thul moves that council approves Virtual Vision Training for City Recorder, of $3,200.00. Councilor Phillips second. All in favor, none opposed.

**6c) Property Appraisal:**

Council chose to table Appraisal discussion until next meeting.

**7) Approve Financials and Pay Bills:**

Councilor Phillips moves that council pay the bills presented by Sierra. Mayor Thul second. Those in favor: Mayor Thul, Councilor Phillips, Councilor Dowd. Opposed: Councilor Hoehna.

Council unanimously decides not to approve financials again this month until they are certain that the financials are accurate.

**8) Thank you announcement:**

Grant Writer, Annie Boyd, presents grant information she has to date and what she plans to work on moving forward. Mayor Thul moves that Annie applies for all grants presented. Councilor Phillips second. All in favor, none opposed. Councilor Hoehna expresses gratitude for all of the work that Annie has done to look and apply for grants for the city of Weston. Mayor Thul expresses gratitude towards Weston Public Works employees and Councilor Dowd for all of their extra hard work getting the water line fixed and water back to the residents of Weston.

**9) Adjournment: @ 6:48PM**