**Special Meeting**

**Wednesday September 4th, 2024 at 4:00pm**

**Called to Order 4:00pm**

**Present -** Councilors**:** Shannon Hoehna, Greg Phillips, Mike Dowd, and Mayor Duane Thul. **Absent** : Jennifer Lantz

**Action Items:**

**1) Meeting with employment professionals:** The mayor and council interviewed the two ladies that came to dicuss how they expect to take on the city recorder role. And how they can help the city find the best candidate for the positon. Council gave Express Employment information regarding job description, preferred skills and necessary capabilities for this position. Express Employment took a job description, personnel manual and benefits information.

**2) Possible approval of contract:** Up for discussion from the ladies to decide on a direct hire, and at what rate will be nogiated at later time. Express Employment plans to reach out to a few individuals they have in mind and get back to council to set up interviews. It was discussed that the city would accept a temporary or permanent employee.

**Adjournment: 4:41 pm**

**Posted: September 5, 2024 City Hall/Post Office /Website**